

# Membership Policy

**Purpose:** That membership is defined in writing so that new committee members know where they stand. Membership is defined in the Constitution of 13 April 2008 which allows the Management Committee to determine the privileges and conditions of each membership category. (Any alterations to the constitution require a simple majority at an AGM, 14 days notice to members prior to meeting being called and then the Constitution needs to be registered at the Companies Office).

Define:

- |                |                             |
|----------------|-----------------------------|
| 1 Senior       | 7 Life members              |
| 2 Family       | 8 Honorary members          |
| 3 Midweek      | 9 Joining fee + swipe cards |
| 4 Junior       | 10 Ball fees                |
| 5 Intermediate | 11 Casual users             |
| 6 Student      | 12 Refunds/crediting        |

## 1. Seniors

*Defined in constitution as "Persons 18 years or over on 1<sup>st</sup> October in any one year.*

**Usage** - A senior may play any day of the week, any time excluding when interclub is being played, Club events (such as Club nights or Champs) or prior bookings.

Senior members have voting status at AGM's.

A swipe card is supplied to all new seniors, which is then re-validated each year with the renewal of subscription free of charge. Loss of card may result in replacement fee being charged. Swipe cards remain the property of the Club. New Seniors pay a joining fee.

**Intermediate Seniors** are members who are within the intermediate age group and pay intermediate subs but play senior interclub. They are able to use the courts at any time like Seniors.

## 2. Family Membership

*Family membership is not defined in the constitution but members are treated as Seniors, Intermediates or Juniors and have those privileges.*

Family subs are for any 2 adults (persons over 18 years) and their children living at the same address. The club does not have any events designed for under 9 years olds but they may use the courts free of charge with their parents. Children under 9 years may only attend the Juniors club morning at the discretion of Junior Convenor.

**Usage** – players with a Family membership may use courts any time or day excluding when interclub is being played, Club Days or prior bookings. Children who are members by virtue of a family subscription only have priority on the courts on weekends or after 6pm if they are playing with their parents.

All Senior family members have voting status at the AGM.

Two swipe cards are supplied to the new family, which are then re-validated each year with the renewal of subscription. Swipe cards remain the property of the Club. New families pay a joining fee.

### **3. Midweek**

*Classified but not defined in the constitution.*

**Usage** - Midweek members are entitled to play weekdays between 8am and 4pm.

Midweek members have voting status at AGM.

A swipe card is supplied to new midweek members, which is then re-validated each year with the renewal of subscription free of charge. Swipe cards remain the property of the Club. New midweekers pay a joining fee.

Midweek members cannot play twilight or weekend interclub; if they wish to do so they need to become a Senior.

### **4. Juniors**

*Defined in constitution as persons in year 8 or below at school on 1<sup>st</sup> October in any one year.*

The child must have turned 9 years old by 1<sup>st</sup> Oct, anyone younger must be accepted by the Junior Convenor.

A swipe card is an optional extra (\$20 in 2008) but they must acknowledge that, if they are playing outside their membership times, Seniors and Midweekers have priority. Parents of Juniors receiving a swipe card must acknowledge they are responsible for their child if child playing at times other than supervised Club Days and that casual court fees apply if the Junior is playing with non-members.

**Usage** - A Junior can use the courts week days up to 5pm and Saturday mornings until 12 midday.

### **5. Intermediates**

*Defined as persons at secondary school on 1<sup>st</sup> October in any one year.*

**Usage** - Intermediates can use the courts up until 6pm weekdays.

Intermediates that play Senior Interclub can use the lights and book courts. These players are welcome to come to Senior club nights.

A swipe card is an optional extra to Intermediates but they must acknowledge that, if they are playing outside their membership times, Seniors and Midweekers have priority.

## **6. Students**

*Defined as persons studying full-time in a tertiary institution.*

The Student must prove they are full-time by presenting a current I.D. or course fees invoice to the Club Administrator (if new to the Club). There is no age restriction on Student membership as long as full-time. They are entitled to the same privileges as a Senior membership, hence have voting rights.

A full-time tertiary student pays a joining fee.

## **7. Life Members**

Life members have voting rights at AGM and don't need to pay any more subs.

Life membership is awarded "as recognition of outstanding service rendered to the Club." A Notice of Motion by the outgoing committee given 7 days prior to AGM must be passed by unanimous vote of those present.

Honorary Life Members, as identified by an asterisk on the honours board, is where a member donates a substantial amount of money to the Club or was awarded Life Membership without AGM approval.

## **8. Office Bearers & Honorary Members**

Constitutionally the only members with an honorary title are the Honorary Secretary and Honorary Treasurer who must be playing members of the Club. These officers are elected at the AGM, hold the position for 1 year, and do not pay a sub.

Other officers elected at AGM are President, Vice-Presidents and Auditor. (A Solicitor is not mentioned in the Constitution) but these people do not receive free membership (unless Life Members).

At the end of each season the committee should resolve how many annual honorary memberships should be given for the following year. Possibly 2 categories of honoraries;

- a) Top interclub players - X number of interclub players (say 6) to ensure we stay in our grades; the Interclub Selector should bring to committee names of nominated interclub players for free membership at beginning of the new season; and
- b) Rewarding volunteers - members who have volunteered significant time and energy such as ex-Presidents or those that have run large projects.

## **9. Joining Fee & Swipe cards**

A joining fee applies to all Senior, Family and Midweek members who have not had membership during any one of the three previous years.

A swipe card is given at no charge to all **new** Senior, Family Seniors and Midweek members.

Any replacement swipe cards attract a charge (currently \$20).

## **10. Ball fees**

Ball fees were introduced as a user pay levy on all interclub players to go towards:

- a) The cost of the fee to enter a team into interclub competitions; and
- b) The cost of new balls for each interclub match.

## **11. Casual Users**

Under our lease the Club must make courts available to the public when not occupied by Club members. Under the lease the Club may charge visitors a court fee and impose rules such as wearing appropriate shoes. If potential new members wish to play on Club Nights prior to paying their subscription, they should speak to the Wednesday Convenor who may waive the court fees. Court fees may only be waived a maximum of two times. Charge is currently \$10/adult/hour.

## **12. Refunds / Crediting membership subs**

The Club does not refund membership subs unless there are extraordinary circumstances, such as moving out of Auckland, and this can only be approved at committee level. A written request explaining the circumstances for stopping play must be made to the Club Secretary.

The Club may **credit** any portion of an unplayed season for reasons such as pregnancy or injury - this credit will go towards membership subs the following year.

### ***Court Priorities are related to membership & Club events***

Each membership category entitles the member to use courts at specified times (as listed above). If a member seeks to use the courts outside their specified times, they must give up their court to a member who has greater priority e.g. if there is no interclub or Club event in a weekend, Juniors must give way to Intermediates, then Midweek, then Seniors & full-time tertiary students.

Club Days are for social tennis, giving members the opportunity to intermingle with players of all abilities. Each round usually lasts 30 minutes before there is a change of players.

During the Club Days, court bookings and private games should **NOT** be arranged.

Should an interclub match be scheduled during a Club morning, interclub players must keep to their allocated courts (ie 2 courts per team).

Interclub play has equal priority to social club play only on its allocated courts and must relinquish their court to social club players if interclub spreads beyond their allocated courts.

On Club Days, social club players always have priority over any privately arranged games including interclub team practices.